

**REGULATION**  
**on the Resident Representative Office of the Association of Towns Awarded**  
**the Europe Prize in Ukraine**

**1. General Provisions**

1.1. The Resident Representative Office of the Association of Towns Awarded the Europe Prize in the City of Kharkiv (hereinafter referred to as the Resident Representative Office) is a standalone subdivision of the Association of Towns Awarded the Europe Prize (hereinafter referred to as the Association) that represents the interests of the Association in the territory of Ukraine.

1.2. The Resident Representative Office was created by the minutes of the General Assembly of the Association of June 02, 2018 in accordance with the Statutes of the Association.

1.3. The Resident Representative Office shall carry out its activities in accordance with the current laws of Ukraine, the Statutes of the Association, the decisions of the Presidium and the General Assembly of the Association, the recommendations of the Parliamentary Assembly of the Council of Europe and this Regulation.

1.4. The official name of the Resident Representative Office is as follows:

Its full name in Ukrainian is “Постійне представництво Асоціації міст-володарів Призу Європи в Україні”;

Its full name in English is “The Resident Representative Office of the Association of Towns Awarded the Europe Prize in Ukraine”;

Its full name in French is “La Mission Permanente de l'Association des Villes Lauréates du Prix de l'Europe en Ukraine”.

1.5. Location: the City of Kharkiv, Ukraine.

1.6. The relations between the Resident Representative Office and the Association shall be governed by this Regulation and the Statutes of the Association. The decisions of the Presidium and the General Assembly of the Association related to the activities of the Resident Representative Office are binding on the Resident Representative Office in due conformity with the Ukrainian laws in force.

**2. Status of the Resident Representative Office**

2.1. The Resident Representative Office is not a legal entity and acts in the name and under the authority of the Association without gaining the legal entity status.

2.2. The Resident Representative Office has a bank account which is opened and used in accordance with the current laws of Ukraine.

2.3. The Resident Representative Office has its seal bearing its name and indicating its affiliation to the Association.

### **3. Goals and Activities of the Resident Representative Office**

3.1. The main goal of the Resident Representative Office's activities is to encourage dissemination of European values in Ukraine and development of international cooperation between cities and mutual understanding among the European citizens.

3.2. The main activities of the Resident Representative Office are:

3.2.1. Comprehensively representing the interests of the Association member-states.

3.2.2. Disseminating information about the Europe Prize among the Ukrainian city authorities and twin cities and partner cities of the City of Kharkiv abroad, exchanging experience and advising on applications for the PACE honorary awards.

3.2.3. Promoting educational and information events with the purpose of disseminating common European values, ideas of European unity and European integration processes.

3.2.4. Contributing to establishment of contacts and cooperation between citizens, organizations, institutions and enterprises of European cities.

3.2.5. Participating and facilitating participation in European programs and international projects.

3.2.6. Promoting professional international exchanges in different spheres of the cities' social life.

3.2.7. Increasing awareness and disseminating information about the Association activity.

3.2.8. Encouraging collection, shaping, dissemination and demonstration of the information and educational materials related to the topics of the Association activity.

3.2.9. Carrying out other activity within the goals of the Resident Representative Office and under the laws of Ukraine.

3.2.10. The Resident Representative Office can have its own electronic resource to cover its activity at.

### **4. Rights of the Resident Representative Office**

4.1. The Resident Representative Office, in accordance with the tasks entrusted to it, shall have the right to:

4.1.1. have the discretion to choose its ways of interaction with the city authorities;

4.1.2. convene meetings on matters within the competence of the Resident Representative Office;

4.1.3. participate in preparation of projects on matters within the competence of the Resident Representative Office;

4.1.4. request information on matters set forth in this Regulation in accordance with the established procedure from the member cities of the Association, the cities that intend to apply for the PACE honorary awards,

government agencies, public organizations, other business entities of Ukraine and the countries of the European Union;

4.1.5. have the discretion to choose its plan of actions aimed at transfer of knowledge and experience within the scope of the Association and its Statutes;

4.1.6. exercise its other powers delegated to it by the Association.

## **5. Management of the Resident Representative Office**

5.1. The Head of the Resident Representative Office manages the Resident Representative Office.

5.2. The candidacy for the position of the Head of the Resident Representative Office shall be nominated by the mayor of the city in the territory of which this Resident Representative Office is situated and approved by a simple majority at the General Assembly of the Association.

5.3. The Head of the Resident Representative Office shall perform his or her duties under the authority granted to him or her by the General Assembly of the Association.

5.4. The Head of the Resident Representative Office shall:

5.4.1. ensure timely management of the Resident Representative Office;

5.4.2. ensure timely, quality and effective performance of the tasks entrusted to the Resident Representative Office, execution of the decisions of the Presidium and the General Assembly and compliance with the requirements of the laws of Ukraine;

5.4.3. within the authority granted, provide advice to representatives of cities intending to apply for the PACE honorary awards;

5.4.4. within its competence, issue orders and other acts, give instructions and assign tasks binding on the staff members of the Resident Representative Office, sign documents, including financial ones;

5.4.5. make other decisions related to the activity of the Resident Representative Office as to fulfillment of the tasks entrusted to him or her.

5.5. In the absence of the Head of the Resident Representative Office, his or her duties shall be performed by a person designated to do so by the Head of the Resident Representative Office provided that the Members of the Association agree with this approach.

5.6. The Head of the Resident Representative Office shall be dismissed by a simple majority of the General Assembly of the Association or leave office on his or her own initiative.

## **6. Amendments to the Regulation**

Amendments and additions to this Regulation shall be made by agreement thereof with the General Assembly of the Association.

## **7. Termination of the Resident Representative Office**

7.1. The Resident Representative Office shall terminate its activity in accordance with the Statutes of the Association and the current laws of Ukraine.

7.2. The Resident Representative Office shall terminate its activity:

- by a simple majority of the General Assembly of the Association;
- on the initiative of the mayor of the city in the territory of which this Resident Representative Office is situated provided that the city currently presiding in the Association is notified thereof;
- in the case of the liquidation of the Association.

7.3. In the case of the liquidation of the Resident Representative Office, the authority granted to the Head of the Resident Representative Office by the General Assembly of the Association shall become void.